



Donnington & Muxton Parish Council
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FULL COUNCIL MEETING

Minutes of the **Council Meeting** held at Turreff Hall, Donnington on **8th December 2025** commencing at 7pm.

Present: Councillors F Doran (Chairman), L Dugmore, N Dugmore, T Hoof, R Overton, S Randhawa, O Vickers and J Urey.

In attendance: L Jakeman (Locum Clerk), A Clarkson (Deputy Clerk/Events Officer) and one member of the public.

Absent : Councillors; I Alexander, R Coates, Z Harrison, J Gough and L Vickers.

25/12/128 Apologies: Apologies were noted from the following councillors I Alexander, R Coates, Z Harrison, J Gough and L Vickers.

25/12/129 Declaration of Interest: Nil.

25/12/130 Public Session – There being no members of the public wishing to make representations the meeting moved on to the next agenda item.

25/12/131 Minutes: To approve the Minutes of the following meetings of the Council:

- a. Council meeting held on 10th November 2025.
- b. Staffing Committee meeting held on 10th November 2025.
- c. Finance Committee meeting held on 17th November 2025.

Resolved – that the minutes be approved and signed by the Chairman as a true and accurate record.

25/12/132 Matters Arising from Minutes: Nil

25/12/133 Expenditure/Payments Transactions: Each Councillor received a copy of the Expenditure/Payments Transactions for November 2025.

Resolved – That the Expenditure/Payments Transactions for November 2025, (total £21,209.60) be approved for payment.

25/12/134 Income/Receipts Received: Each Councillor received a copy of the Income/Receipts Report for November 2025.

Resolved – To note and ratify that the Income/Receipts Report for November 2025 (total receipts being £1,307.00)

25/12/135 Bank Reconciliation: Each Councillor received a copy of the Bank Reconciliation as of 30th November 2025.

Resolved To approve the Bank Reconciliation as of 30th November 2025, summarised below:

- Petty Cash	£98.80
- Lloyds General Fund a/c	£118,213.34
- Lloyds (Salaries) a/c	£5,462.32
- Nationwide (Gen Reserve) a/c	£79,656.64
- Co-Op (Gen/EMR Fund) a/c	£33,563.89

TOTAL	£236,997.99
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25/12/136 Budget Summary of Receipts and Payments: Each Councillor received a copy of the budget summary of receipts and payments as at 30th November 2025.

Resolved – that the Financial Budget Comparisons as at 30th November 2025 is ratified and accepted as a true record.

(Clerk's Note: Members requested that some form of documented commentary be provided with future budget reports to provide reasons for budget overspends).

25/12/137 Speed Indicator Devices - Solar Panels: Members were of the view that the matter would need further clarification and requested that the matter be brought back to the Council at its February 2026 meeting.

25/12/138 Memorial Bench (in respect of Denise Birkett). Following discussion and noting the recent changes of staff members asked that the new Locum review previous decisions of the Council on the matter and seek to implement those decisions regarding a provision of a memorial bench.

(Clerk's Note: Confirmation of the approved spend, location, quality and style of the bench would be needed)

25/12/139 Remembrance Tree at Turreff Hall– Members were advised and supported the provision of a replacement Christmas/Remembrance Tree in the grounds of Turreff Hall, and that Cllrs Hoof and Gough should undertake the install.

25/12/140 Christmas Light Switch On: Members noted receipt of an initial report following the recent Christmas Light switch on event which included recommendations for modification / improvement next year. Members were of the view that the event went well, was well attended and enjoyed by many. Members were in accord with the recommendations in the report, which should be considered more fully when planning each of next year's events.

The Chair formally expressed thanks to the newly appointed Deputy Clerk and Events officer for delivering a successful event and overseeing it on the day, and for the support provided on the day by councillors J Gough, O Vickers and J Urey.

25/12/141 Parish Council Events 2026/2027: Members noted receipt of a report from the Deputy Clerk regarding proposed dates for Council events for the financial year 2026/27 with a recommendation that they be approved.

25/12/142 Community Navigator Role: Members were advised that Energize Shropshire Telford & Wrekin had suggested postponing their attendance until several points regarding the proposed role and its operation could be clarified.

25/12/143 Community Action Team (CAT) Report for November 2025: : Members noted receipt of the CAT Action Report for November 2025.

Members asked if the monthly report provided by the Community Action Team could also include some commentary that might assist in measuring the value of the service, to include outcomes or trends (that have shown improvement or not).

25/12/144 Donnington & Muxton Parish Council Budget and Precept FY 2026/27.

To consider recommendations from the finance committee meeting held on 17th November 2025

Members were generally content with the Budget and the Precept recommendation from the Finance Committee. However, it was proposed that the motion to approve the budget and set the precept (as recommended) be deferred until the January 2026 meeting of the Council (to seek clarity about any Community Navigator role and it being cost neutral / fully funded).

An amendment was proposed to the motion (to defer) that the Council approve the budget and set the precept (as recommended by the Finance Committee). The amendment was defeated.

Members **Resolved:** To defer the approval of the 26/27 budget and precept until the January meeting of the Council.

25/12/145 Agenda Items for the Next Council Meeting

Nil

25/12/146 Date of next meeting

Members were informed that the next Council meeting will be held on Monday 12th January 2026 at Turreff Hall, Donnington commencing at 7pm.

Signed:

Date:



EMPLOYER RECOGNITION SCHEME

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